

New RAF 2019 Cycle 2 grant process

Rochester Area Foundation - Grants

Organization Information

Is your Organization a 501c3 as designated by the IRS?

Please note: The Foundation only considers requests from organizations with 501c3 status or fiscally sponsored by an organization with 501c3 status.

Choices

Yes

No

Are you fiscally sponsored by an organization?*

Choices

Yes

No

Organization Mission Statement

Character Limit: 500

Organization Fiscal Year*

Please list the starting month/day and ending month/day of your fiscal year.

Character Limit: 100

Form 990*

Please attach your organization's most recent IRS Form 990.

File Size Limit: 3 MB

Project Information

Project Name*

The name of the project is attached to each and every form within your process. This is the "identifier" for the request.

Character Limit: 100

Project Summary*

Please share a brief, clear, and concise summary of your project. Your project summary cannot differ significantly from the summary in your Letter of Intent; if you wish to alter your project from that in your LOI, please contact Jeremy Emmi at jeremy@rochesterarea.org before proceeding.

Character Limit: 500

Problem Statement*

What is the community need for this project? What are the challenges involved? How will your project address this community need?

Character Limit: 5000

Collaboration*

What other entities, if any, are involved with the planning and execution of the project? Do other organizations work to address the same community need? If so, do you collaborate with them? How are you collaborating with community organizations and stakeholders in addressing the community need and carrying out this project?

Character Limit: 5000

Project Budget

Amount Requested

Character Limit: 20

Total Project Budget

Character Limit: 20

Total Grant Request*

Please enter the total dollar amount you are requesting from the Rochester Area Foundation. Request must be between \$2,500 and \$25,000.

Character Limit: 20

Total Project Budget*

What is your total project budget? This number should be smaller than your organizational budget and larger (normally) than your total grant request amount.

Character Limit: 20

Project Budget*

Please upload your project budget, using this Excel template.

File Size Limit: 2 MB

Project Evaluation

Project Goals*

What are the big picture goals of your project? This should speak to the overarching purpose of your project, but not necessarily to individual outcomes. Goals do not need to be measurable

and are broad in nature, without the specificity of outcomes, and can be aspirational, if you wish.

Character Limit: 5000

Measurable Project Outcomes and Timeline*

Please list your project outcomes, along with a timeline of when you hope to reach these outcomes during the course of the project. Outcomes should be measurable in some way; please note the hoped-for metrics of your outcomes.

Character Limit: 5000

Evaluation Procedures*

Please lay out your evaluation process, showing what procedures you will use to evaluate the efficacy of your project. Please address how you will evaluate both successes and failures as part of your project.

Character Limit: 4000

Personnel

Organization's Board*

Please list your organizational board members, along with affiliations and positions, where relevant. If you are fiscally sponsored, please list your advisory board members or the governing body most closely associated with you as an entity.

You may also attach a board list instead.

Character Limit: 2500

Key Project Staff*

Please list names of key project staff, along with position titles, qualifications, and their roles in administering the project.

Character Limit: 5000

Staff Racial/ethnic composition*

Check all that apply. If any of your staff fit into a particular category, please click each relevant box. There will be a subsequent question about the number of staff in each category.

Choices

- American Indian/Alaska Native
- Asian
- Black/African American
- Hispanic/Latino
- Middle Eastern/North African
- Native Hawaiian/Pacific Islander
- White/Caucasian
- More than one race/multiracial

Other/Unknown

Staff Gender Composition*

Check all that apply. If any of your staff fit into a particular category, please click each relevant box. There will be a subsequent question about the number of staff in each category.

Choices

Female
Male
Nonbinary/other

Board Member Racial/ethnic Composition*

Check all that apply. If any of your board members fit into a particular category, please click each relevant box. There will be a subsequent question about the number of staff in each category.

Choices

American Indian/Alaska Native
Asian
Black/African American
Hispanic/Latino
Middle Eastern/North African
Native Hawaiian/Pacific Islander
White/Caucasian
More than one race/multiracial
Other/Unknown

Board Member Gender Composition*

Check all that apply. If any of your board members fit into a particular category, please click each relevant box. There will be a subsequent question about the number of staff in each category.

Choices

Female
Male
Nonbinary/other

Staff - American Indian/Alaska Native

Staff - American Indian/Alaska Native*

Please enter the number of individuals in this category on your staff.

Character Limit: 3

Staff - Asian

Staff- Asian*

Please enter the number of individuals in this category on your staff.

Character Limit: 3

Staff - Black/African American

Staff - Black/African American*

Please enter the number of individuals in this category on your staff.

Character Limit: 3

Staff - Hispanic/Latino

Staff - Hispanic/Latino*

Please enter the number of individuals in this category on your staff.

Character Limit: 3

Staff - Middle Eastern/North African

Staff - Middle Eastern/North African*

Please enter the number of individuals in this category on your staff.

Character Limit: 3

Staff - Native Hawaiian/Pacific Islander

Staff - Native Hawaiian/Pacific Islander*

Please enter the number of individuals in this category on your staff.

Character Limit: 3

Staff - White/Caucasian

Staff - White/Caucasian*

Please enter the number of individuals in this category on your staff.

Character Limit: 3

Staff - More than one race/Multiracial

Staff - More than one race/Multiracial*

Please enter the number of individuals in this category on your staff.

Character Limit: 3

Staff - Other/Unknown

Staff - Other/Unknown*

Please enter the number of individuals in this category on your staff.

Character Limit: 3

Staff - Female

Staff - Female*

Please enter the number of individuals in this category on your staff.

Character Limit: 3

Staff - Male

Staff - Male*

Please enter the number of individuals in this category on your staff.

Character Limit: 3

Staff - Nonbinary/Other

Staff - Nonbinary/Other*

Please enter the number of individuals in this category on your staff.

Character Limit: 3

Board members - American Indian/Alaska Native

Board Members - American Indian/Alaska Native*

Please enter the number of individuals in this category on your board.

Character Limit: 3

Board members - Asian

Board members - Asian*

Please enter the number of individuals in this category on your board.

Character Limit: 3

Board members - Black/African American

Board members - Black/African American*

Please enter the number of individuals in this category on your board.

Character Limit: 2

Board members - Hispanic/Latino

Board members - Hispanic/Latino*

Please enter the number of individuals in this category on your board.

Character Limit: 3

Board members - Middle Eastern/North African

Board members - Middle Eastern/North African*

Please enter the number of individuals in this category on your board.

Character Limit: 3

Board members - Native Hawaiian/Pacific Islander

Board members - Native Hawaiian/Pacific Islander*

Please enter the number of individuals in this category on your board.

Character Limit: 3

Board members - White/Caucasian

Board members - White/Caucasian*

Please enter the number of individuals in this category on your board.

Character Limit: 3

Board members - More than one race/Multiracial

Board members - More than one race/Multiracial*

Please enter the number of individuals in this category on your board.

Character Limit: 3

Board members - Other/Unknown

Board members - Other/Unknown*

Please enter the number of individuals in this category on your board.

Character Limit: 3

Board members - Female

Board members - Female*

Please enter the number of individuals in this category on your board.

Character Limit: 2

Board members - Male

Board members - Male*

Please enter the number of individuals in this category on your board.

Character Limit: 2

Board members - Nonbinary/Other

Board members - Nonbinary/Other*

Please enter the number of individuals in this category on your board.

Character Limit: 2

Attachments

IRS Determination Letter*

Please attach your IRS determination letter showing your 501c3 nonprofit status, or that of your fiscal sponsor.

File Size Limit: 2 MB

Letter of Support*

Please attach a letter of support for your project, from collaborating organizations, partners, supporters or others who can speak to the project value to the community.

File Size Limit: 2 MB

Optional Second Letter of Support

Please attach an optional second letter of support

File Size Limit: 2 MB

Board Approval*

Please attach a resolution showing board approval of your request.

File Size Limit: 2 MB

Fiscal Sponsor

Fiscal Sponsor Name*

If different than your organization name as entered above, please enter your organization's legal name as it appears in founding documents or IRS determination letter, OR the name of your fiscal sponsor organization, if you are fiscally sponsored.

Character Limit: 250

Please upload your fiscal sponsorship agreement here.*

File Size Limit: 2 MB